

ADOPT-A-PARK PROGRAM



What is Adopt-A-Park?

Adopt-A-Park is a Guam Department of Parks and Recreation, Historic Resource Division program that allows community volunteers to assist in the care and maintenance of Village parks, playgrounds, and open space areas. Adopt-A-Park maximizes our community's resources with a focus on protecting our outdoor facilities.

What facilities can be adopted?

Guam Parks that are listed in the Local and National Register of Historic Places.

Who can Adopt-A-Park?

- | | |
|---------------------|----------------------------------------|
| 1. Individuals | 5. Service Clubs |
| 2. Local Businesses | 6. Youth Groups |
| 3. Schools | 7. Scouts |
| 4. Church Groups | 8. Government Agencies (Local/Federal) |

What can volunteers do?

1. Painting and Cleaning – benches, buildings, fences, etc.
2. Planting and maintenance of landscape areas
3. Clean-up of Village picnic areas and playgrounds
4. Donate funds for purchase of supplies and maintenance of the above areas.

Program Guidelines

- To adopt a Village facility, please contact the Department of Parks and Recreation Department at (671) 475-6133 or (671) 475-6288.
- An individual or group must apply to Adopt-A-Park in the Guam Department of Parks and Recreation, Guam Historic Resources Division (GHRD). The application is attached. All proposed work is subject to GHRD approval. GHRD will work with the group or individual to locate appropriate volunteer assignments or donation opportunities.
- Requests to adopt a specific park are processed on a first-come, first-serve basis. If more than one organization or individual simultaneously requests the same location, a lottery will be held to select which organization or individual will adopt that location. The Parks and Recreation Director will make the final determination as to whether a group can participate and make final assignments.
- A representative from the volunteer group must contact the Parks Division at (671) 475-6133 or (671) 475-6288, (Monday through Friday between the hours of 8:00 am and 3:00 pm) at least 48 hours prior to any scheduled work, so arrangements can be made to pick up debris. DPR/GHRD staff will provide training necessary for the type of work to be performed as well as removing any gathered trash or materials to be recycled.
- Each volunteer is required to register as a Village volunteer and sign a waiver before participating in the program. A parent or guardian's signature is required for children under the age of eighteen (18). When children participate, the volunteer organization may keep any proceeds derived from recycling materials cleared from the park during cleanup.
- All participants are required to read the safety information and conduct themselves in a safe manner at all times while participating in the program. In addition, each participant is required to wear gloves while working in the volunteer organization's location.
- Tasks requiring power tools or equipment will not be allowed without specific written permission of DPR's Director.

Adopt-A-Park Safety Guidelines

Volunteer work in Village Parks should be done in a manner following these safety guidelines:

- Follow all of the Guam Department of Parks and Recreation, Historic Resources Division's Parks Use Rules and Regulations.
- Lift all objects with your legs, not with your back.
- Wear light or bright colored clothing, hard-soled shoes and if possible sturdy work gloves.
- Use sun block or wear a hat.
- Call Parks and Recreation Department staff at (671) 475-6133 or (671) 475-6288 immediately if you notice a safety hazard, such as broken equipment. If staff cannot be reached, call the Guam Police Department at (671) 472-8911.
- Tie bags before disposing them in containers.
- Work only during park hours and always with at least two (2) people in the group.
- Make sure all volunteers are following these safety precautions.
- Take breaks, drink liquids, and dress appropriately for the weather. Be careful not to over exert yourself.
- Do not bring small children on projects unless they can be closely supervised and monitored.
- Never pick up material that you suspect might be hazardous. Immediately contact the Police Department if you find drug paraphernalia such as needles. Immediately contact the Fire Department at (671) 642-3321 if you find bio-waste such as bloody objects.
- Only pick up litter close to the edge of any roadways if oncoming traffic is clearly visible. Remember to stay on the right-of-way facing traffic.

Individual Volunteers

- Individuals interested in volunteering for the Adopt-A-Park Program need to register with the Department of Parks and Recreation at (671) 475-6133 or (671) 475-6288.
- Adopt-A-Park workdays will be established during the year with all volunteers working together with DPR/GHRD staff.
- DPR/GHRD staff will supply all the necessary training and will assist (as much as possible) with obtaining equipment as needed.

Non-Profit Organizations

- Non-Profit organizations interested in adopting a park, picnic area, athletic field, or other Village facility need to contact the Department of Parks and Recreation at (671) 475-6133 or (671) 475- 6288.
- After receiving training on specific tasks from DPR/GHRD staff, organizations with insurance coverage and adult supervision will be allowed to establish their own schedules on approved projects.

Recognition of Volunteers and Donors

Below are a few examples of recognition of volunteers and donors.

- Acknowledgement in the Department of Parks and Recreation's Activity Guide.
- Plaque of current Adopt-A-Park volunteers to be placed at the park for which they have adopted, for the duration of the adoption.

Parks Use Regulations

The following are excerpts of the regulations governing use of the Guam Department of Parks and Recreation, Historic Resources Division's Parks. The full text of these Use Regulations can be found in Chapter 9 of the Guam Code Annotated.

9.20.30 Fires and Barbecues

No person shall light a fire or barbecue within any park or recreation area except on Government of Guam installed or provided barbecue grills. No person responsible for a barbecue shall leave the fire unattended. When the user has finished with the fire, it shall be completely extinguished.

9.20.040 Prohibited Acts

1. No person shall in any way mutilate or injure any tree, shrub, plant, fern, grass turf, railing, seat, fence, structure or any other thing.
2. No person shall climb any tree, stone, fence, wall, or building in any recreation area.
3. No person shall place rubbish in any park except in a receptacle designed for that purpose.
4. No person shall transport, dump, disturb or remove any rock, rubble, dirt, sand, fill or other similar material into or in any park or recreation area.
5. No person shall remove, damage or destroy any object of interest or value in any park.

9.20.45 General Noise Regulation

It shall be unlawful for any person to willfully make any loud noise which disturbs the peace or quiet of any park, open space or recreation area or which causes discomfort or annoyance to any reasonable person of normal sensitiveness residing in the area, or using the park facilities.

9.20.50 Concessions

No person shall engage in the business of soliciting, selling, or peddling of any liquids or edibles for human consumption. Nor shall any person distribute circulars, hawk, peddle, or vend any goods, wares, or merchandise of any kind, in any recreation area, except by specific permit.

9.20.060 Cameras

Still and motion picture cameras may be freely used for general purposes in any recreation area. Filming of motion pictures requiring the use of artificial or special settings or special equipment, or involving the performance of a professional cast, first requires a permit.

9.20.070 Hours

The parks shall be closed every evening from 10:00pm to 5:00am.

9.20.080 No drinking alcoholic beverages in designated locations

Unless authorized by permit from the Department of Parks and Recreation or where the consumption of alcohol is specifically authorized by the Territory of Guam, no person shall drink any alcoholic beverage in any park or recreation area.

Frequently Asked Questions

Who administers the Adopt-A-Park Program?

The Guam Department of Parks and Recreation, Historic Resources Division administers the Adopt-A-Park Program. All projects will be subject to approval by the Department of Parks and Recreation. In some cases, approval by the Park and Recreation Committee may be necessary.

What if the park or facility I want is already adopted?

Parks and Facilities are offered on a first come, first served basis. If the site you want is already adopted, you can be placed on the site waiting list. When the existing adopter gives up the site, it is offered to the first group or individual on the waiting list.

How much does it cost to adopt a park?

Cost to adopt a park varies on the size of the park and the scope of the work the individual or group plans. Most supplies needed for adoption must be purchased by the adopter. Some equipment may be available such as litter removal pickers and trash bags. City staff will approve purchase of supplies such as paint color and landscape material. There is no approved budget for the Adopt-A-Park Program as GovGuam resources are limited.

Who provides Adopt-A-Park quality assurance?

All work performed by the adopting group will be subject to the Department of Parks and Recreation/GHRD staff inspection. Staff will assure work is done to the Department's standards and will sign off prior to the completion of the project.

How long does the adoption period last?

Length of the adoption is at the discretion of the Department of Parks and Recreation and the adopting individual or group. The Department of Parks and Recreation can cancel the agreement at any time. There is no penalty for the adopter to cancel the agreement. However, if the adopter chooses to terminate the agreement, the location will be made available to others interested in the park's adoption.

Department of Parks and Recreation
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Facsimile: (671) 477-0997
Guam Historic Resources Division: (671) 475-6295
Facsimile: (671) 477-2822



ADOPT-A-PARK APPLICATION

Name of Individual or Organization: _____ Date: _____

Name of Organization's P.O.C: _____ Day Phone #: _____

Address: _____ Alternate Phone #: _____

E-mail: _____ Fax#: _____

Adopt-A-Park Location Requested: _____

Type of Adoption:

- Litter Removal Vegetation Control Flower or Tree Planting
 Graffiti Removal Painting or Cleaning Other

Scope of
Project:

Proposed Work Schedule

FOR OFFICIAL USE ONLY

APPROVED

DISAPPROVE

BY DIRECTOR